

11-20-1970

# Meeting Minutes

WKU Council of Academic Deans

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## COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans met in Dean Page's Conference Room Friday, November 20, 1970, at 10:00 a.m. All deans were present.

After the deans discussed the minutes of the previous minutes, Dr. Cravens announced that a consultant was visiting the campus to evaluate the status of Western's French program prior to a proposal for a master's degree program at Western.

Dr. Hardin summarized Dr. Hearn's visit and the NCATE report that Western had prepared. The next report will be made in 1975.

Dr. Cravens appointed a committee composed of Drs. Chelf, Sutton and Hourigan (chairman) to prepare a report on present procedures of student grade appeals and suggestions for improving these procedures.

The deans examined vitas of the applicants for the graduate dean's position. Western faculty members nominated for the position will be discussed by the deans at a meeting to be held after Thanksgiving. The Faculty Advisory Committee was commended by the deans for the work they were doing in the selection process. Dr. Jenkins stated that he felt a cover statement detailing our expectations for the graduate dean position should precede the evaluation sheets.

A lengthy discussion was held concerning faculty teaching loads and class size. The general consensus of Dr. Cravens and the deans was that the most pressing matter in the teaching load guidelines was to make 24 hours the standard load for doctoral faculty for the academic year.

The meeting adjourned at 12:20 p.m.